

EMPLOYMENT APPLICATION

PLEASE PRINT YOUR ANSWERS LEGIBLY	DATE ____ / ____ / ____
Name _____	
Last	First
Middle	Maiden
Present address _____	
Street	City State Zip
How long have you lived there? ____ yrs. ____ months If less than 7 yrs: Previous City(s)/State(s) of residence	
Home Phone (____) ____ - ____ Cell Phone (____) ____ - ____ Other (____) ____ - ____	
Email Address: _____	
Social Security No. ____ - ____ - ____ Age (only if under 18) ____	

Position applied for ____ Apprentice ____ Laborer ____ Carpenter ____ Frammer ____ Hanger ____ Finisher ____ Foreman
____ Acoustical Ceiling Installer ____ Punch-Out ____ Painter ____ Lather ____ Plasterer ____ Other _____
Employment desired ____ FULL-TIME/PERMANENT ____ PART-TIME/TEMPORARY ____ SUBCONTRACTOR
How many hours can you work weekly? _____ Are nights OK? _____ Are Weekends OK? _____
What date can you start? ____ / ____ / _____ Wages desired \$ ____ /hr (must be filled out)

SCHOOL HISTORY				
TYPE OF SCHOOL	NAME OF SCHOOL	LOCATION	NUMBER OF YEARS COMPLETED	MAJOR & DEGREE
High School				
College				
Bus. or Trade School				

MISC	
Have you ever been convicted of a felony? ___ No ___ Yes	
If yes, please explain: _____	
Do you have a valid driver's license? ___ Yes ___ No	
What is your means of transportation to work? ___ Full Size Pickup ___ Full Size Van ___ Car ___ Small Truck/Minivan	
Driver's license number _____	State of issue _____
_____	___ Operator ___ Commercial (CDL)
Expiration date ____ / ____ / _____	
Have you had any accidents during the past three years?	How many? _____
Have you had any moving violations during the past three years?	How Many? _____
Have you ever been cited for driving under the influence of alcohol or any banned substance?	Yes/No? _____
If yes, please explain: _____	

**CONSTRUCTION
SKILLS**

Please answer the following specific questions regarding your experience:

- Y/N Foreman (# of yrs experience - ____ yrs) (running a job with 5+ mechanics from start to finish)
- Y/N Carpenter (# of yrs experience - ____ yrs)
- Y/N Metal Studs (# of yrs experience - ____ yrs) (avg # of LF per day ____ (standard 8' office partitions-by yourself))
- Y/N Drywall Hanging (# of yrs exp - ____ yrs) (avg # of sheets per day ____ (8' standups in typical office by yourself))
- Y/N Drywall Finishing (# of yrs experience - ____ yrs)
- Y/N Acoustical Ceilings (# of yrs experience - ____ yrs) (avg # of sf of grid installed per day ____ (by yourself))
- Y/N Doors/Hardware (# of yrs experience - ____ yrs)
- Y/N Painting (# of yrs experience - ____ yrs)
- Y/N Plastering (# of yrs experience - ____ yrs)

Please provide a detailed list of all applicable construction skills, training, and/or experience you have:

Please provide a detailed list of some significant jobs you have worked on:

Please list the tools that you own and are willing to use on the job:

REFERENCES

Please list two references other than relatives or previous employers.

Name _____	Name _____
Position _____	Position _____
Company _____	Company _____
Address _____	Address _____
_____	_____
Telephone (____) ____ - ____	Telephone (____) ____ - ____
Other Phone No. (____) ____ - ____	Other Phone No. (____) ____ - ____

Work Experience

Please list your work experience beginning with your most recent job held. If you were self-employed, give firm name. **Please fill this section out in addition to your resume.**

Name of employer:	Name of last supervisor	Employment dates	Pay or salary
City/State: _____ , _____		From: ___ / ___	Start: \$ ____ . ____
Phone number: (*mandatory)		To: ___ / ___	Final: \$ ____ . ____
Your last job title:			
Reason for leaving (be specific): _____			
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.			

Name of employer:	Name of last supervisor	Employment dates	Pay or salary
City/State: _____ , _____		From: ___ / ___	Start: \$ ____ . ____
Phone number: (*mandatory)		To: ___ / ___	Final: \$ ____ . ____
Reason for leaving _____			
Your last job title:			
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.			

Name of employer:	Name of last supervisor	Employment dates	Pay or salary
City/State: _____ , _____		From: ___ / ___	Start: \$ ____ . ____
Phone number: (*mandatory)		To: ___ / ___	Final: \$ ____ . ____
Reason for leaving _____			
Your last job title:			
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at his company.			

Name of employer: _____	Name of last supervisor	Employment dates	Pay or salary
City/State: _____ , _____		From: ___ / ___	Start: \$ ____ . ____
Phone number: (*mandatory) - _____ - _____ - _____		To: ___ / ___	Final: \$ ____ . ____
Your last job title: _____			
Reason for leaving (be specific): _____			
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.			

May we contact your present and / or past employers? ___ Yes ___ No

AGREEMENT (PLEASE READ CAREFULLY BEFORE SIGNING)

I certify that all the information on this application is accurate and complete to the best of my knowledge and understand that misleading or false statements will constitute sufficient cause for refusal of hire or termination of my employment.

I understand that neither the acceptance of this application nor the subsequent entry into any type of employment relationship with *Commercial Contracting Systems, Inc.* creates an actual or implied contract of employment. I understand that if I accept employment with *Commercial Contracting Systems, Inc.* it will be on an at-will basis. This means that either *Commercial Contracting Systems, Inc.* or I have the right to terminate the employment relationship at any time, for any reason, with or without cause.

I agree to submit to drug and alcohol testing, if requested by *Commercial Contracting Systems, Inc.* I release *Commercial Contracting Systems, Inc.*, and its employees, plus other persons or companies, from any and all liability arising out of or related in any way to such testing.

I authorize *Commercial Contracting Systems, Inc.* to investigate information concerning my education, credit history, employment experiences and all other aspects of my background relevant to my proposed employment. I release *Commercial Contracting Systems, Inc.* and its employees from all liability arising from such investigation.

Signature of applicant _____ **Date:** _____

Commercial Contracting Systems, Inc. is an equal employment opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, religion, sex, sexual orientation, national origin, citizenship, age or disability. We assure that opportunity for employment with *Commercial Contracting Systems, Inc.* depends solely on your qualifications

**fax completed application to:
941-351-4057 Attn: HR**